

DOE ARRA Amended Local Plan – Cover Page

Due Date **October 30, 2009**

Email To **localplan@csd.ca.gov**

Contact for Questions	Agency Name Project GO, Inc.
	Contact Person Jennifer A. Durbin
	Title Energy Program Director
	Phone Number (916) 782-3443 Ext. 14 & (916) 390-1158
	Email jennifer@projectgoinc.org

Participation Acceptance Our agency is interested in participating in the DOE ARRA Program. We certify that we have the capacity to provide the required services within our service territory as outlined in the Local Plan.

Signature	Jennifer A. Durbin (Per Patsy)
Name	Jennifer A. Durbin
Title	Energy Program Director
Phone Number	(916) 782-3443 Ext. 14 & (916) 390-1158
Email	jennifer@projectgoinc.org
Date	8/31/09

CSD Approval

Approved by
Approval Date

DOE ARRA Amended Local Plan

Instructions It is important to first read the DOE ARRA Local Plan Instructions provided as a separate document before completing this plan.

General Plan **Describe your current progress towards your local plan goals and ramp-up to increase capacity and outreach in anticipation of receiving the DOE ARRA Production contract.**

We have begun assessing and have in excess of 20 units ready for installation beginning January 4th, or approval of local plan and completion of on-line exams.

In reviewing the amount of your allocation, will you be able to build capacity enough to accept and spend the total amount for your entire service area?

Yes

If not, what % of the allocation can you accept?

For multi-county agencies, will you have the capacity to spend funds proportionate to each county's allocation and meet the 50% threshold in each county by the required deadline?

Outreach to Potential Clients **Describe how you will increase your outreach efforts to reach the necessary number of low-income clients needed to meet your ARRA production goals. If you are a multi-county agency, describe how this will be accomplished in each county.**

We don't feel a large outreach campaign will be necessary because current LIHEAP funding will allow us to serve approximately 1,913 clients under the HEAP/ECIP component and we will only need to serve 234 WX Clients. This will result in a large number of clients who receive HEAP/ECIP services and will be referred to the ARRA Program.

However, we will do some direct marketing to the rural areas via direct mailings and press releases.

Identify the main Action Steps required to achieve the goals above utilizing specifics such as timelines, potential partners, marketing plans, etc...

Once we have received approval of local plan and completion of required testing, marketing will begin immediately and be monitored on a weekly basis.

We will post flyers in local community areas, and do direct mailings.

Detail progress made in this arena with respect to actual, tangible achievements. Be specific with regards to dates, details, and participants.
At this point, we are currently working more than 200 leads which should pan out at the very least 100 qualified applicants. These leads and HEAP referrals will be completely processed by the end of January.

Outreach to Elected Officials

Describe how you will increase your outreach efforts to educate, and possibly partner with, your local elected officials. If you are a multi-county agency, describe how this will be accomplished in each county.

Letters to the local Councils and Board of Supervisors advising of the allocation of the program funding and what our efforts to solicit and outreach to eligible clients will be mailed in January.

Identify the main Action Steps required to achieve the goals above utilizing specifics such as timelines, contact people, etc...

Send letters to City Councils of Roseville, Lincoln, Auburn, and Loomis. As well as the Placer County Board of Supervisors. Time frame will be 1st two weeks of January.

Detail progress made in this arena with respect to actual, tangible achievements. Be specific with regards to dates, details, and participants.

Haven't done these things yet due to not having funds available to process and asses clients when they call for service.

Outreach to Potential Partners and Community

Describe how you will increase your outreach efforts to educate and inform the community at large and create an environment that fosters partnerships in your local community. If you are a multi-county agency, describe how this will be accomplished in each county.

Coordinate with the City of Roseville CDBG ARRA Program.

Identify the main Action Steps required to achieve the goals above utilizing specifics such as timelines, contact people, etc...

Meeting with the City.

Detail progress made in this arena with respect to actual, tangible achievements. Be specific with regards to dates, details, and participants.

Haven't done these things yet due to not having funds available to process and asses clients when they call for service.

Identify the specifics such

Send letters the Placer C January.

Detail program achievement

Haven't done asses clients

Quality Assurance

For each question in this section, provide a comprehensive narrative on your current processes and what changes you will make to increase the oversight of program staff and subcontractors to ensure that:

Only eligible households are served and that priority will be given to vulnerable populations and those with high energy burden per DOE regulations.

Current policy is that 100% of the Intake and qualification documents are reviewed by a second employee for accuracy and compliance with the points system that was designed to meet the vulnerable population and energy burden goals.

In the past several months, the Program Director has been training an Assistant to do some of the tasks she has been doing herself, and that will free up time for her to review the intake and qualification documents herself. Our Program Director has 15 years experience and a prior 6-year background in real estate loan processing.

Only feasible measures are installed, all measures billed to CSD were installed, and workmanship meets CSD standards.

Since all assessments are reviewed by the Program Director prior to scheduling the installation appointments, we feel there is very little chance a non-DOE measure would be installed. We will send our team to any updated trainings that are being offered, and if there is some funding in the budget, we will perform

100% post inspections or whatever percentage CSD feels would be adequate. If there is no reimbursement available for post-inspection, we will post inspect an additional 25% over the 25% currently being inspected bringing the total DOE inspections to 50%. PGI's Energy Programs Coordinator, who's been with the company 20 years, will perform the post inspections.

All records meet CSD standards, billing is accurate and truthful, and reports are submitted on time.

In our current system, the bills are color coded and prepared for billing by the Program Director. They are then entered into Serve Track by the Program Coordinator, printed, and reviewed by the Program Director for accuracy. We will keep this system in place, as 100% of billing is already receiving a review by the most qualified/knowledgeable employee in the WX Department.

The Project Go's system for reporting is a minimum of 5 full working days from the date of installation, we will only schedule non CSD programs for installation during the last few days of the month, to ensure that an adequate number of days is left to complete the CSD reports on time.

Describe in detail the applicable Action Items that will need to be addressed in order to achieve compliance in the above three areas. Specify how these action items will be achieved through the concepts of who is responsible, how and when the actions will occur, and why the action is important.

See above specifics

Workforce Development

Enter the total number of in-house employees currently working in CSD weatherization and HCS programs in the following positions. Count each employee only once. If only a portion of an employee's time is charged to the program, count that person as one.

Position	Total
Admin / Fiscal	2
Program Management	2
Program Support	3
Intake	2
Outreach	1
Other - Field	4

Enter the total number of subcontracted employees currently working in CSD weatherization and HCS programs in the following positions. Count each subcontracted employee only once. If only a portion of an employee's time is charged to the program, count that person as one.

Position	Total
Admin / Fiscal	0
Program Management	0
Program Support	0
Intake	0
Outreach	0
Other -	0

Describe your plans for building up your in-house workforce to meet the capacity needed to perform the ARRA program.

We have already hired and began training staff we feel will be adequate to successfully complete our ARRA contract.

Describe how you will develop partnerships with local workforce investment advocates in order to achieve the objectives outlined above.

See above – we do not feel the necessity to coordinate with our local workforce investment advocates, as we have already hired and began training staff we feel will be adequate to successfully complete our ARRA contract.

Provide a timeline that corresponds to the above workforce development plan.

n/a

Describe your plans for building up your workforce by outsourcing to meet the capacity needed to perform the ARRA program.

n/a

Describe your action plan for outsourcing, including a description of the RFQ/bidding process, how interested parties will be informed of this opportunity, and provide a timeline for aligning subcontractors to provide timely delivery of services. Also describe your action plan for oversight of subcontractors.

n/a

If you are not outsourcing any of your workforces, explain why.

We have already hired and began training staff we feel will be adequate to successfully complete our ARRA contract.

Other Subcontracting

Describe your plans for procuring of material goods and services from third parties, how the agency plans to inform interested parties within the local community of subcontracting opportunities, and your action plan for oversight of subcontractors.

Project Go, Inc. purchases material with unrestricted funds and programs are charged direct based on actual cost and usage. There will be no sub-contracted prices or purchasing utilizing ARRA funds.

Currently, we are not planning on sub-contracting due to Davis-Bacon payroll requirements.

If we choose to sub-contract, our 20-year veteran assessor will conduct initial assessment of the dwelling to ascertain whether sub-contracting will be necessary. Upon completion of work by sub-contractor, our assessor/post inspector will conduct 100% post inspections.

Vehicle & Equipment over \$5,000 per Unit

If you are planning on charging any portion of vehicle and equipment purchases to ARRA, enter the following information related to these purchases. This will require DOE approval.

Item	Quantity	Est. Cost
Crew Truck	1	\$30,000
Assessor/Post Inspector Vehicles	1	\$27,000
Blower Doors (already purchased)	2	\$11,000
Duct Blasters (already purchased)	2	Incl. in \$11K
Set of Manometers and Calibrator Plate (already purchased)	2	Incl. in \$11K
Monoxors – purchased and received	2	\$1,210

Barriers

Identify any barriers that you feel you may face in meeting the requirements of ARRA (subcontracting, workforce development, outreach & marking, quality assurance and oversight, compliance with DOE requirements, fiscal requirements and reporting, performance).

At this point we still have no Mechanical Air ventilation training and have no foreseen training scheduled. In our area approximately 50% of the dwelling are at or below MVR.

Describe what assistance you will need from CSD.

Installation Standards, training dates for mechanical air ventilation training,

Attached Document Checklist

Document	Attached?
Ramp Up Schedule	X
Field Staff Training Logs for Agency Staff & Subcontractors	X
Diagnostic Equipment Log	X
Disclosure of Findings	X
Disclosure of Legal Proceedings	X

Comments

Enter any comments you wish to make relative to the Local Plan and ARRA.

DOE ARRA PRIORITY PLAN NARRATIVE

Outreach	<p>Describe in narrative format the selection process for dwellings to be weatherized and the outreach methods to be utilized to assure that eligible households are made aware of the services through DOE ARRA or any similar energy-related assistance program.</p> <p>Dwellings will be selected for ARRA based on initial inspection and blower-door. The majority of the applicants will be HEAP referrals already eligible for the program. Additional outreach (i.e. flyers) will be mailed predetermined eligible rural geographic areas.</p>
Reweatherization	<p>Describe in narrative format your selection process to ensure compliance with the DOE ARRA Reweatherization Policy when providing services to dwellings previously weatherized from September 30, 1994 and earlier.</p> <p>Every lead and/or applicant processed through our DATA base and if the dwelling has been services after September 30, 1994 it is tagged to be a LIHEAP only file.</p>
Client Education	<p>Describe in narrative format a description of how your client education services will be provided to include needs assessments, budget education/counseling, energy conservation and weatherization measures education. Describe how your activities are designed to target households that have not been previously serviced under a LIHEAP or DOE Weatherization program.</p> <p>Needs Assessment, budget education/counseling, some energy conservation are provided at time of assessment. Further energy conservation and weatherization education are provided via a completion package that is mailed to every completed dwelling and landlord.</p> <p>All leads are entered into our Data Base. If there is no record of previous WX under LIHEAP or DOE, they are placed in call date order for processing. If there is a previous record of being served under DOE or LIHEAP they are placed in a second location based on service date, oldest to newest. Those leads are only processed upon exhausting all of the non-service applicants.</p>
Training and Technical Assistance	<p>Describe in narrative format a description of how you will provide Training and Technical Assistance to your administrative and program staff.</p> <p>Management and selected program staff will attend all training provided by CSD or</p>

RHA and provide in-house training for additional staff.

Leveraging

Describe in narrative format how you will leverage DOE ARRA funds with other available program funds and how much leveraging you plan on coordinating.

We plan to leverage with LIHEAP measures not available under DOE ARRA, (i.e. storm windows, ceiling fans, etc.) We estimate approximately 25% of ARRA dwelling will be leveraged with LIHEAP WX, HCS, and 50% with PG&E or City of Roseville Refrigerator programs. By providing refrigerators under the Utility Company funding, it allows for more units to be service under LIHEAP and DOE. There could possibly be a small number of retro windows being installed leveraged with out South West Gas Utility Contract.

**State of California
Department of Community Services and Development
DRAFT Example of FY 2009 ARRA Stimulus DOE Allocation Using Pure 3FF
Administration, Training & Technical Assistance, and Health & Safety**

County/Service Area	A 100% Allocation	B Allowable Admin 5%	C Allowable T&TA 6%	D Allowable H&S (A+B+C)25%	E 50% of Total Allocation	F Allowable Admin 5%	G Allowable T&TA 6%	H Allowable H&S (A+B+C)25%
Alameda Co.								
1 Area A - City of Berkeley	757,496	37,875	48,056	167,891	378,748	18,937	24,028	83,946
2 Area B - Spectrum Community Services, Inc.	3,900,107	195,005	247,424	864,420	1,950,054	97,503	123,712	432,210
3 Amador/Tuolumne Service Area - Amador-Tuolumne CAA	251,099	12,555	15,930	55,654	125,550	6,278	7,985	27,827
Amador	435,089	21,754	27,602	96,433	217,545	10,877	13,801	48,217
Calaveras	442,235	22,112	28,056	98,017	221,118	11,056	14,028	49,009
Tuolumne	1,128,423	56,321	71,588	268,001	564,213	28,211	35,794	125,052
Service Area Total	1,980,267	99,013	125,629	438,906	990,134	49,507	62,815	219,453
4 Butte Co. - CAA of Butte County, Inc.	181,461	9,073	11,512	40,219	90,731	4,537	5,756	20,110
5 Colusa Service Area - Glenn Co. Human Resources Agency	252,513	12,626	16,020	55,967	126,257	6,313	8,010	27,984
Colusa	177,010	8,851	11,230	39,232	88,505	4,425	5,615	19,616
Glenn	610,984	30,550	38,762	135,418	305,493	15,275	19,381	67,709
Trinity	3,379,410	168,971	214,391	749,012	1,689,705	84,485	107,196	374,506
Service Area Total	359,723	17,986	22,821	79,729	179,362	8,993	11,411	39,885
6 Contra Costa Co. - Contra Costa Employment & Human Services	39,219	1,961	2,488	8,693	19,610	981	1,244	4,346
7 Del Norte Co. - Del Norte Senior Center	1,479,624	73,981	93,858	327,944	739,812	36,991	46,934	163,972
8 El Dorado Service Area - El Dorado Co. Dept. of Human Services	1,518,843	75,942	96,356	336,636	759,422	37,972	48,178	168,318
Alpine	8,218,077	410,904	521,358	1,821,454	4,109,039	205,452	260,679	910,727
El Dorado	1,576,020	78,801	99,983	349,309	788,010	39,401	49,992	174,654
Service Area Total	744,274	37,214	47,217	164,961	372,137	18,607	23,609	82,480
9 Fresno Co. - Fresno Co. EOC	4,628,289	231,414	293,621	1,025,814	2,314,145	115,707	146,810	512,907
10 Humboldt Co. - Redwood CAA	5,372,563	268,628	340,838	1,196,774	2,686,282	134,314	170,419	595,387
Imperial	358,916	17,946	22,770	79,550	179,458	8,973	11,385	39,775
San Diego - Area A	320,348	16,017	20,323	71,002	160,174	8,009	10,162	35,501
12 Inyo Service Area - IMACA, Inc.	679,264	33,963	43,093	150,552	339,632	16,982	21,547	75,276
Mono	5,504,529	275,226	349,210	1,220,023	2,752,265	137,613	174,605	610,012
Service Area Total	992,955	49,648	62,993	220,079	496,478	24,824	31,497	110,039
13 Kern Co. - CAP of Kern	1,151,648	57,582	73,061	255,251	575,824	28,791	36,531	127,626
14 Kings Co. - Kings Community Action Organization, Inc.	670,299	33,515	42,524	148,565	335,150	16,758	21,262	74,293
15 Lake Service Area - North Coast Energy Services	1,229,996	61,500	78,032	272,617	614,989	30,750	39,016	136,308
Lake	461,566	23,078	29,282	102,302	230,783	11,539	14,841	51,151
Main	1,319,602	65,980	83,716	292,477	659,801	41,858	41,858	146,238
Mendocino	1,596,543	79,827	101,285	353,858	798,272	39,914	50,643	176,929
Napa	1,269,503	63,475	80,538	281,373	634,752	31,738	40,269	140,686
Solano	7,689,159	384,957	488,438	1,706,441	3,849,581	192,480	244,220	853,220
Sonoma	491,448	24,572	31,178	108,925	245,724	12,286	15,589	54,462
Yolo								
Service Area Total								
16 Lassen Economic Development Corporation								

State of California
 Department of Community Services and Development
 DRAFT Example of FY 2009 ARRA Stimulus DOE Allocation Using Pure 3FF
 Administration, Training & Technical Assistance, and Health & Safety

County/Service Area	A 100% Allocation	B Allowable Admin	C Allowable T&TA	D Allowable H&S	A 50% of Total Allocation	B Allowable Admin	C Allowable T&TA	D Allowable H&S
	(A-B-C)%	(A-B-C)%	(A-B-C)%	(A-B-C)%	(A-B-C)%	(A-B-C)%	(A-B-C)%	(A-B-C)%
Los Angeles Co.								
17 Area A - CES	9,337,892	466,895	592,400	2,069,649	4,668,946	233,447	296,200	1,034,825
18 Area B - Maravilla	10,356,556	517,828	657,026	2,295,426	5,178,264	258,913	328,510	1,147,710
19 Area C - PACE	7,055,536	352,777	447,606	1,563,788	3,527,768	176,388	223,803	781,894
20 Area D (To be divided among CES, Maravilla & PACE)								
CES (Interim)	3,699,611	184,981	234,705	819,981	1,849,806	92,490	117,352	409,991
Maravilla (Interim)	3,869,306	193,465	245,470	857,593	1,934,653	96,733	122,735	428,796
PACE (Interim)	3,920,183	196,009	248,698	868,869	1,960,092	98,005	124,349	434,435
11,489,100	574,455	728,873	2,546,443	5,744,551	287,228	364,436	1,273,222	
21 Service Area Total	291,840	14,592	18,514	64,684	145,920	7,296	9,257	32,342
21 Mariposa Co. - Mariposa Co. Dept. of Human Services								
22 Merced Service Area - Merced Co. CAA	1,330,406	66,520	84,402	294,871	665,203	33,260	42,201	147,436
Madera	1,893,611	94,681	120,131	419,700	946,806	47,340	60,056	209,850
Merced								
23 Service Area Total	3,224,017	161,201	204,533	714,571	1,612,009	80,600	102,267	357,286
Modoc Co. - Redwood CAA	210,974	10,549	13,384	416,760	105,487	5,274	6,692	23,380
24 Nevada Co. - Nevada Co. Dept. of Housing & Community Services	975,734	48,787	61,901	216,262	487,867	24,393	30,950	108,131
25 Orange Co. - CAP of Orange Co.	6,020,487	301,024	381,942	1,334,380	3,010,244	150,512	190,971	667,190
26 Placer Co. - Project Go, Inc.	1,001,264	50,063	63,521	221,920	500,632	25,032	31,760	110,960
27 Plumas Service Area - Plumas Co. CDC								
Plumas	340,306	17,015	21,589	75,426	170,153	8,508	10,795	37,713
Sierra	50,350	2,518	3,194	11,160	25,175	1,259	1,597	5,580
28 Service Area Total	390,656	19,533	24,783	86,585	195,328	9,767	12,392	43,292
28 Riverside Co. - CAP of Riverside Co.	7,939,783	381,989	484,671	1,693,281	3,819,892	150,995	242,336	846,640
29 Sacramento Service Area - CRP, Inc.	6,553,933	327,697	415,784	1,452,613	3,276,967	163,848	207,892	726,307
Sacramento	639,238	31,962	40,554	141,681	319,619	15,981	20,277	70,840
Sutter	656,941	32,847	41,677	145,604	328,471	16,424	20,838	72,802
Yuba								
29 Service Area Total	7,850,112	392,506	498,015	1,739,898	3,925,057	196,253	249,007	869,949
30 San Bernardino Co. - CAP of San Bernardino Co.	8,985,030	449,252	570,014	1,991,441	4,492,515	224,226	285,007	995,721
31 San Diego Co. - Area B - MAC	2,492,928	124,646	158,154	552,533	1,246,464	62,323	79,076	276,266
32 San Francisco Co. - EOC of San Francisco	2,592,106	128,605	164,444	574,514	1,296,053	64,803	82,222	287,257
33 San Joaquin Co. - Dept of Aging, Children's & Community Services	4,215,022	210,751	267,403	934,217	2,107,511	105,376	133,701	467,109
34 San Luis Obispo - EOC of San Luis Obispo Co.	1,131,126	56,556	71,759	250,703	565,563	28,278	35,880	125,351
35 San Mateo - CAA of San Mateo Co., Inc.	1,803,864	90,193	114,438	399,808	901,932	45,097	57,219	199,904
36 Santa Barbara Co. - CAC of Santa Barbara Co.	1,760,163	88,008	111,665	390,123	880,082	44,004	55,833	195,061
Santa Clara County								
37 Northern Area - CAA of San Mateo Co., Inc. (Interim)	3,973,276	198,664	252,066	880,837	1,986,638	98,332	126,033	440,318
38 Southern Area - Central Coast Energy Services (Interim)	247,328	12,366	15,691	54,818	123,664	6,183	7,845	27,409
39 Santa Cruz Service Area - Central Coast Energy Services	2,134,291	106,715	135,400	473,044	1,067,146	53,357	67,700	236,522
Monterey	226,862	11,343	14,392	50,282	113,431	5,672	7,196	25,141
San Benito	1,352,536	67,627	85,805	289,776	676,268	33,813	42,906	149,888
Santa Cruz								
Service Area Total	3,713,689	185,685	235,597	823,102	1,856,845	92,842	117,799	411,551

State of California

Department of Community Services and Development
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Administration, Training & Technical Assistance, and Health & Safety

	County/Service Area	A 100% Total Allocation	B Allowable Admin	C Allowable T&TA 6%	D Allowable H&S (A-B-C)25%
		A 50% of Total Allocation	B Allowable Admin	C Allowable T&TA 6%	D Allowable H&S (A-B-C)25%
40	Shasta/Tehama Service Area - SHHIP, Inc.				
	Shasta	1,878,631	93,932	119,181	416,380
	Tehama	775,999	38,800	49,230	171,982
	Service Area Total	2,654,630	132,732	168,411	588,372
41	Siskiyou Co. - Great Northern Corporation	1,281,164	64,058	81,278	283,957
42	Stanislaus Co. - CVCC, Inc.	2,782,846	139,142	176,545	616,790
43	Tulare Co. - CSET, Inc.	4,112,752	205,638	260,915	911,550
44	Ventura Co. - Community Action of Ventura Co., Inc.	2,000,861	100,033	126,923	443,426
	TOTALS	153,759,804	7,687,990	9,754,588	34,079,307
		76,879,902	3,843,989	4,877,294	17,059,652

RAMP UP SCHEDULE

Agency:

Total Expenditures by County

Stanislaus

	2009		2010		2011	
	1	2	3	4	5	6
Total	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31
Stanislaus	105%	5%	23%	10%	10%	8%
	0%	0%	0%	0%	0%	0%
	0%	0%	0%	0%	0%	0%
	0%	0%	0%	0%	0%	0%
	0%	0%	0%	0%	0%	0%
Total	105%	5%	23%	10%	10%	8%
Unit Production by County	Total	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30
Stanislaus	782	0	40	130	138	139
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
Total	782	0	40	130	138	139
Job Creation - Agency	Total	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30
Admin / Fiscal	0	0	0	0	0	0
Program Management	0	0	0	0	0	0
Program Support	1	1	0	0	0	0
Intake	2	2	0	0	0	0
Outreach	0	0	0	0	0	0
Field Supervision	1	1	0	0	0	0
Assessors / Inspectors	0	0	0	0	0	0
Crew Leaders	0	0	0	0	0	0
Crew Members	1	1	0	0	0	0

Must be 50% spent
out by 9/30/10

RAMP UP SCHEDULE

	2009	2010	2011
	1	2	3
Agency:			
Total Expenditures by County	Total	7/1 - 9/30	10/1 - 12/31
Other -	0	0	0
Total	5	0	5
Job Creation - Subcontractors	Total	7/1 - 9/30	10/1 - 12/31
Basic Weatherization	0		
Specialty	0		
Other -	0		
Other -	0		
Total	0	0	0
Vehicle & Equipment Purchases	Total	7/1 - 9/30	10/1 - 12/31
Vehicles	0.01	1%	0
Equipment -	0.01	1%	0
Equipment -	0		
Equipment -	0		
Equipment -	0		
Total	0.02	0.02	0

Instructions

Expenditures by County -

- Enter the name of each county in your service territory on separate lines.
- For each county, enter the percentage of funds you plan to expend by the end of each quarter.

Unit Production By County -

- Enter the name of each county in your service territory on separate lines.
- For each county, enter the number of units you plan to complete by the end of each quarter.

Job Creations - Agency -

- Enter the number of employees by category that you estimate will be hired each quarter.
- Categories - If a new hire fits into more than one category, count the person only once. Place them in the category that requires the most training per the proposed training coursework in the instructions.

Job Creations - Subcontractors

- Enter the estimated number of jobs that will be created by contracting with subcontractors for both basic wx and specialty work.
- To help determine the number of jobs, base your estimate as if you were doing a direct hire rather than subcontracting.
- Vehicle & Equipment Purchases over \$5,000 per Unit
- Enter the quantity of vehicles and equipment in the quarter you are planning to make the purchases even if only a portion of the purchase will be charged to ARRA.

RAMP UP SCHEDULE

Agency:

	2009		2010		2011
Total Expenditures by County	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30
Total					

Note: Although this sheet is protected, there is no password. To remove the protection, go to Tools, choose Protection and lastly choose Unprotect Sheet.

FIELD STAFF TRAINING LOG

Agency Name:		Subcontractor Name:								
Employee Name	Hire Date		Basic Wx	CAS	Blower Door	Duct Blaster	Environ Hazard	Lead-Safe Wx	HUD Lead-Safe Wx	Performs Unit Assessments?
Field Supervision										
David Hays	10/16/89	Training Date	1989	10/16/09	04/03/03	09/05/05	02/19/03	02/19/03		Yes
		Provider	STC	San Bern.	STC	On-site	On-site	On-site		
Assessors / Inspectors										
Same as above		Training Date								
		Provider								
		Training Date								
		Provider								
		Training Date								
Provider										
Crew Leaders (Journeymen)										
Joe Rayls	08/01/06	Training Date	Aug-06	05/18/07	05/18/07	Aug-06	Aug-06	Aug-06		No
		Provider	In-House	STC	STC	In-House	In-House	In-House		
		Training Date	Jul-09	10/16/09	Jul-09	Jul-09		Jul-09		
		Provider	In -House	San Bern.	In -House	In -House		In -House		
		Training Date								
Provider										
Training Date										
Provider										
Crew Members (Apprentices)										
Alberto Luna	7/1/2002-9/23/004	Training Date	08/03/01		04/03/03		04/03/03	04/03/03		No
		Provider	STC		STC		In-House	In-House		
		Training Date		10/16/09		Feb-08				
		Provider		San Bern.		In-House				
		Training Date		10/16/09						
Luna (re-hire)	01/18/08	Provider	San Bern.							
		Training Date								
		Provider								
		Training Date								
		Provider								
Robert Sloan	09/30/09	Training Date								
		Provider	San Bern.							
		Training Date		10/16/09						
		Provider								
		Training Date								
Provider										
Training Date										
Provider										
Training Date										
Provider										

Instructions

Complete this form for your agency and include all current weatherization and HCS employees who work on CSD programs.
 Complete a separate form for each subcontractor who currently performs basic weatherization services for your agency. Do not complete a form for subcontractors who are CSD service providers.

Categorize employees by their primary job function. Count each part-time employee as one.

Provider key -

- Please use one of the following choices when entering a provider.

Use	For
STC	PQ&E Energy Training Center In Stockton
SB	San Bernardino Energy Training Center
In-house	Provided at the agency by another agency employee
Onsite	Onsite training provided by RHA
Other	Any other type of provider not listed

Performs Unit Assessments? -

- Place an X by any employee who performs assessments you consider to be the primary assessment of the dwelling.

Note: Add more lines when necessary. The form is protected without a password. To remove the protection, go to Tools, choose Protection and lastly choose Unprotect Sheet.

DIAGNOSTIC EQUIPMENT LOG

Agency:

Subkonstruktor:

How many additional CO analyzers will you be purchasing for ARRA? - 0

How many additional CO analyzers will you be purchasing for ARRA? - 0						
Blower Make / Model Number / Color	Acquisition Date (or date updated whichever is later) or Blower Door (excluding gauge)	General Condition of Blower/Frame/Panel/Controller	Gauge Make / Model / Type	Acquisition Date of Gauge	General Condition of Gauge	Date Gauge Last Sent to Manufacturer
Blower Doors						
Minneapolis/White	2003	Good	DG700	2003	Good	12/21/08
Minneapolis/Black	2005	Good	DG700	9/2009	Good	12/21/08
Minneapolis/White	2003	Good	DG700	9/2009	Good	12/21/08
Mpls BD (M3/ALS40-94/DG7/#)	9/2009	New	DG700	9/2009	New	N/A

* Uses the same gaskets for Duct Blaster and Blower Door

How many additional blower doors will you be purchasing for ARRA? - O

How many additional blower doors will you be purchasing for ARRA? - 0					
Blower Make / Model Number / Color	Acquisition Date (or date updated whichever is later) of Duct Blaster (excluding gauge)	General Condition of Duct Blaster (excluding gauge)	Gauge Make / Model / Type	Acquisition Date of Gauge	General Condition of Gauge
					Date Gauge Last Sent to Manufacturer

Duct Blasters

Duct Blaster	2005	Good	DG700	2005	Good	12/21/08
Minneapolis/Black-DB2	2005	Good	DG700	2005	Good	12/21/08
Minneapolis/Black-DB2	2005	Good	DG700	2005	Good	12/21/08
Minneapolis/Black-DB2	2005	New	DG700	9/2009	New	N/A
Duct Blaster (w/DG700)	9/2009	New	DG700	9/2009	New	N/A
Duct Blaster (w/DG700)	9/2009					

What AD-1 Blaster will you be purchasing for ARRA?

2 referenced on ramp up

Instructions

Complete this form for your agency including all equipment you have whether or not you are currently using it in the field.
Complete a separate form for each subcontractor who performs basic weatherization services for your agency. This does not include subcontractors who are ESD service providers.

CSD service providers

- If you do not have the acquisition date, please provide an approximate year that you purchased the equipment.

- Last Calibration by Whom? - If the equipment was calibrated by an employee in-house using a kit, enter "In-House". If it was sent out to the manufacturer for calibration, enter "Manuf".

- Date Last Sent to Manufacturer - Enter the date that the equipment was last sent to the manufacturer for calibration, repair or any other reason. If you have not sent the equipment to the manufacturer since you acquired it, enter "N/A".

Blower Duct Blasters =

- Date Gauge Last Sent to Manufacturer? - Enter the date that the gauge was last sent to the manufacturer for any reason. If you have not sent the equipment to the manufacturer since you acquired it, enter "N/A".

Future Purchases =

- Future Purchases -** Be certain to answer this question after each type of equipment. This will help CSD in negotiating some bulk purchase rates.

- Be certain to answer this question after you have run the protection, go to Tools, choose Protection and lastly choose

Note: Add more lines when necessary. The form is protected without a password. To remove the protection, go to Tools, Unprotect Sheet.

Prevailing Wages	Authorization Crews				Priority Crews			
	Building Crews		Supervision/Awarness/Inspection		Maintenance Work		Emergency Work	
County	Hourly Rate	Fringe Benefit	Hourly Rate	Fringe Benefit	Hourly Rate	Fringe Benefit	Hourly Rate	Fringe Benefit
Alameda	26.72	14.13	34.75	19.73	45.96	24.90	34.75	19.73
Alpine	6.55	-	13.00	-	13.00	-	13.00	-
Amador	12.62	5.36	18.58	6.46	22.03	6.35	18.58	6.46
Butte	6.55	-	9.63	1.61	14.00	5.14	9.63	1.61
Calaveras	25.72	14.13	27.52	19.73	34.50	17.93	27.52	19.73
Colusa	10.46	4.56	11.30	3.65	11.30	3.65	11.30	3.65
Contra Costa	26.72	14.13	34.75	19.73	33.66	14.89	34.75	19.73
Del Norte	17.81	5.96	19.08	6.92	19.08	6.92	19.08	6.92
El Dorado	25.72	14.13	27.52	19.73	29.78	9.57	27.52	19.73
Fresno	24.89	14.13	24.89	14.13	34.25	18.43	24.89	14.13
Glenn	10.46	4.56	11.30	3.65	11.30	3.65	11.30	3.65
Humboldt	17.81	5.96	19.08	6.92	19.08	6.92	19.08	6.92
Imperial	20.07	8.67	29.55	9.61	29.29	12.07	29.55	9.61
Inyo	6.82	-	13.00	-	10.00	1.25	13.00	-
Kern	24.63	13.25	24.63	13.25	29.29	12.07	24.63	13.25
Kings	6.55	-	6.55	-	8.25	-	6.50	-
Lake	6.55	-	7.76	-	7.47	-	6.55	-
Lassen	6.55	-	9.86	-	9.00	-	9.86	-
Los Angeles	20.07	8.67	29.55	9.61	29.29	12.07	29.55	9.61
Madera	24.89	14.13	24.89	14.13	34.25	18.43	24.89	14.13
Marin	26.72	14.13	34.75	19.73	40.80	28.96	34.75	19.73
Mariposa	25.72	14.13	27.52	19.73	34.50	17.93	27.52	19.73
Mendocino	6.55	-	7.76	-	7.47	-	6.55	-
Merced	24.89	14.13	24.89	14.13	34.50	17.93	24.89	14.13
Modoc	6.55	-	9.86	-	9.00	-	9.86	-
Mono	6.82	-	13.00	-	10.00	1.25	13.00	-
Monterey	25.72	14.13	28.87	19.73	39.00	17.93	28.87	19.73
Napa	25.72	14.13	34.75	19.73	30.60	16.60	34.75	19.73
Nevada	25.72	14.13	27.52	19.73	29.78	9.57	27.52	19.73
Orange	20.07	8.67	29.55	9.61	29.29	12.07	29.55	9.61
Placer	25.72	14.13	27.52	19.73	29.78	9.57	27.52	19.73
Plumas	6.55	-	11.57	-	14.00	-	11.57	-
Riverside	20.07	8.67	29.55	9.61	29.29	12.07	29.55	9.61
Sacramento	25.72	14.13	27.52	19.73	29.78	9.57	27.52	19.73
San Benito	25.72	14.13	28.87	19.73	30.90	7.90	28.87	19.73
San Bernardino	20.07	8.67	29.55	9.61	29.29	12.07	29.55	9.61
San Diego	22.87	10.83	25.84	9.58	29.29	12.07	25.84	9.58
San Francisco	26.72	14.13	34.75	19.73	40.80	28.96	34.75	19.73
San Joaquin	24.89	14.13	24.89	14.13	34.50	17.93	24.89	14.13
San Luis Obispo	20.07	8.67	29.55	9.61	29.29	12.07	29.55	9.61
San Mateo	26.72	14.13	34.75	19.73	51.75	18.96	34.75	19.73
Santa Barbara	20.07	8.67	29.55	9.61	29.29	12.07	29.55	9.61
Santa Clara	26.72	14.13	34.75	19.73	30.90	7.90	34.75	19.73
Santa Cruz	25.72	14.13	28.87	19.73	39.00	17.93	28.87	19.73
Shasta	9.11	-	9.91	-	10.00	-	9.91	-
Sierra	6.55	-	8.50	-	10.00	-	8.50	-
Siskiyou	9.11	-	9.91	-	10.00	-	9.91	-
Solano	25.72	14.13	34.75	19.73	30.60	16.60	34.75	19.73
Sonoma	25.72	14.13	34.75	19.73	40.80	28.96	34.75	19.73
Stanislaus	24.89	14.13	24.89	14.13	34.50	17.93	24.89	14.13
Sutter	25.72	14.13	27.52	19.73	34.50	17.93	27.52	19.73
Tehama	6.55	-	10.12	-	9.67	-	8.56	-
Trinity	6.55	-	10.12	-	9.67	-	8.56	-
Tulare	24.89	14.13	24.89	14.13	34.25	18.43	24.89	14.13
Tuolumne	25.72	14.13	27.52	19.73	34.50	17.93	27.52	19.73
Ventura	20.07	8.67	29.55	9.61	29.29	12.07	29.55	9.61
Yolo	25.72	14.13	27.52	19.73	29.78	9.57	27.52	19.73
Yuba	25.72	14.13	27.52	19.73	34.50	17.93	27.52	19.73

Please refer to the DOE ARRA Local Plan Instructions, page 8, for information.

DOE ARRA Amended Local Plan – Addendum 1 Cover Page

Due Date No later than 10 working days after the approval of the Davis-Bacon Plan

Email to Your field representative

Contact for Questions

Agency Name	Project Go, Inc.
Contact Person	Jennifer A. Durbin
Title	Energy Programs Director
Phone Number	916 782 3443
Email	jennifer@projectgoinc.org

CSD Approval

Approved by	
Approval Date	

DOE ARRA Amended Local Plan – Addendum 1

Instructions

If you need additional funding for intake, outreach and/or client education, you must provide justification for the increased need. If you do not need any additional funding, enter zero under the first question for each expense line item below.

Additional Intake Justification

Intake is currently limited to 2% of your total contract. How much additional funding will you need to support expanded or different approaches for carrying out intake services? (Enter the dollar amount.)

Zero

If you are requesting additional funds, describe the differences in strategy and design for delivering intake as compared to what you proportionately spend in a normal year.

Additional Outreach Justification

Outreach is currently limited to 5% of your total contract. How much additional funding will you need to support expanded or different approaches for carrying out outreach services? (Enter the dollar amount.)

Zero

If you are requesting additional funds, describe the differences in strategy and design for delivering outreach as compared to what you proportionately spend in a normal year.

Additional Client Education Justification

Client Education is currently limited to 5% of your total contract. How much additional funding will you need to support expanded or different approaches for carrying out client education services? (Enter the dollar amount.)

Zero

If you are requesting additional funds, describe the differences in strategy and design for delivering client education as compared to what you proportionately spend in a normal year.

EXhibit B

DOE ARRA LOCAL PLAN - ADDENDUM II

RAMP UP SCHEDULE

Agency: Project Go, Inc

RAMP UP SCHEDULE Project Go Inc.

Project Go Inc.

RAMP UP SCHEDULE		2009		2010		2011		2012	
Agency	Project Go, Inc	Total	1	1	0	0	0	0	0
Job Creation - Subcontractors		Total	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31
Basic Weatherization		1	1						
Specialty		0							
Other -		0							
Other -		0							
Total		1	1	0	0	0	0	0	0
Vehicle & Equipment Purchases		Total	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31
Vehicles		2							
Equipment - Blower Door		2	2						
Equipment - Duct Blaster		2	2						
Equipment - Monoxors		2	2						
Equipment -		0							
Total		8	6	0	2	0	0	0	0

Concurrent

20

- These schedules replace all previous ones submitted as part of the DOE ARRA Local Plan.
 - CSD will be reviewing the aggregate totals on a statewide basis to determine if the State will attain the 30% of estimated completed dwellings by 9/30/10.
 - If agency can not forecast any activity in the 3rd quarter (Jan - Mar 2010), specific reasons must be given in the comments section above. Please bear in mind that DOE and the administration have expressed that they want states to spend out as quickly as possible and that each agency should put their best estimate forward.
 - Base estimates for unit production on current DOE measures, reimbursement rates and historical data.
 - The formulas for calculating the average cost per unit and the health and safety measure maximum are included in this addendum.

Sesame Street in the Country

- Enter the name of each county in your service territory on separate lines.
 - For each county, enter the percentage of funds you plan to expend by the end of each quarter.

Unit Production By County -

- Enter the name of each county in your service territory on separate lines.
 - For each county, enter the number of units you plan to complete by the end of each quarter.

Job Creations - Agency -

RAMP UP SCHEDULE

Agency: Project Co, Inc

- Categories - If a new hire fits into more than one category, count the person only once. Place them in the category that requires the most training per the proposed training coursework in the instructions.

Job Creations - Subcontractors

- Enter the estimated number of jobs that will be created by contracting with subcontractors for both basic ux and specialty work.
 - To help determine the number of jobs, base your estimate as if you were doing a direct hire rather than subcontracting.
- Vehicle & Equipment Purchases over \$5,000 per Unit
- Enter the quantity of vehicles and equipment in the quarter you are planning to make the purchases even if only a portion of the purchase will be charged to ARRA.

Note: Although this sheet is protected, there is no password. To remove the protection, go to Tools, choose Protection and lastly choose Unprotect Sheet.

(2009 DOE WAP AMEN TENT 2)

2009	2010	2011	2012

EX-3 IT B (Standard Agreement)

RAMP UP SCHEDULE

Agency: Project Co, Inc

- Categories - If a new hire fits into more than one category, count the person only once. Place them in the category that requires the most training per the proposed training coursework in the instructions.

Job Creations - Subcontractors

- Enter the estimated number of jobs that will be created by contracting with subcontractors for both basic ux and specialty work.
 - To help determine the number of jobs, base your estimate as if you were doing a direct hire rather than subcontracting.
- Vehicle & Equipment Purchases over \$5,000 per Unit
- Enter the quantity of vehicles and equipment in the quarter you are planning to make the purchases even if only a portion of the purchase will be charged to ARRA.

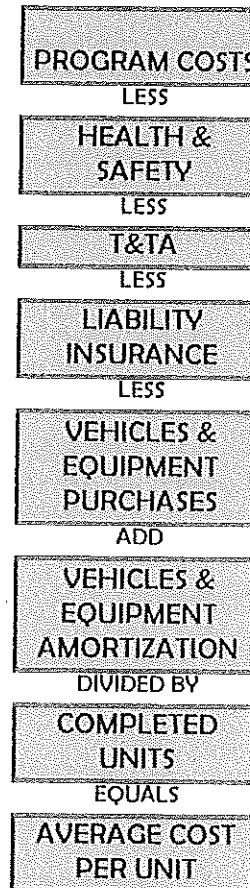
Note: Although this sheet is protected, there is no password. To remove the protection, go to Tools, choose Protection and lastly choose Unprotect Sheet.

**ARRA EXHIBIT F (2009 I & ARRA AMENDMENT 2)
(Standard Agreement)**

**ATTACHMENT I
DOE ARRA LOCAL PLAN - ADDENDUM II**

AVERAGE COST PER UNIT FORMULA

- The maximum average per unit for DOE ARRA is \$6,500 and will be based upon the following formula.



HEALTH AND SAFETY FORMULA

- The average maximum for energy-related health & safety measures is 25% of program operations.
- Health & safety limitations will be based upon the following formula using EARS data.

